



MTC SAFE



METROPOLITAN
TRANSPORTATION
COMMISSION
SERVICE AUTHORITY
FOR FREEWAYS
AND EXPRESSWAYS

October 22, 2004

Addendum No. 3 to
Request for Proposal
for the System Integrator – CCTV Upgrade and Deployment Project
Dated June 21, 2004, as revised July 23 and September 10, 2004

Second Request for Best and Final Offer

Dear Proposer:

This letter is Addendum No. 3 to the Request for Proposal (RFP) for System Integrator for the CCTV Upgrade Project dated June 21, 2004, as amended July 23, 2004 and September 10, 2004. MTC SAFE requests your firm to submit a Second Best and Final Offer (BAFO) in response to this Addendum.

MTC SAFE has identified two firms with a reasonable likelihood of being awarded the contract. Certain elements of both BAFOs reflecting on cost remain unclear or lacking in information necessary to a thorough evaluation of the BAFOs. Although the RFP did not anticipate the need for a second Request for BAFO, MTC SAFE and its partner agencies find it necessary to elicit additional information from these two proposers in order to recommend a System Integrator for the CCTV Upgrade Project. Therefore, this Addendum amends the RFP to provide for a second BAFO, solicited from the two firms in the competitive range.

BAFO Content, Format, and Due Date

Each Proposer to which this Second Request for BAFO is submitted may change any provision of its original proposal in its BAFO. However, the primary purpose of this second Request for BAFO is to solicit revised cost proposals (all items in Section V.H of the RFP) from both “short-listed” teams and to seek additional, specific information and clarification from the two teams, principally relating to software and support. Only those sections of the first BAFO that are changed must be re-submitted, with changes in revision text.

Proposers must submit Two (2) hard copies and one (1) original of their BAFOs to MTC SAFE, Attention Tom Wells, Project Manager, Joseph P. Bort MetroCenter, 101 Eighth Street, Oakland, CA 94607-4700, no later than **4:00 PM (Pacific Standard Time), October 29th, 2004. BAFOs received after that date and time will be returned without review.** BAFOs will be considered firm offers to enter into a contract in accordance with the terms and conditions of the RFP for a period of 90 days.

JOSEPH P. BORT METROCENTER, 101 EIGHTH STREET, OAKLAND, CA 94607-4700
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The RFP is revised as follows. Deleted text is shown in strike-through format; added text is *italicized*.

<u>Addendum Item</u>	<u>Reference</u>	<u>Change(s)</u>
1	RFP Section VI.C, Evaluation, last paragraph (page 12)	Following the initial evaluation, the panel may elect to recommend award to a particular proposer or may enter into discussions with <i>one or more</i> a "short lists" of proposers, consisting of those proposers reasonably likely, in the opinion of the panel, to be awarded the contract.
2	RFP Section VI.E, Request for Best and Final Offer, first paragraph (page 12)	Following such meetings, the panel may recommend a proposer for award to the MTC SAFE Executive Director, or may issue <i>one or more</i> a Requests for Best and Final Offer (BAFO). A Requests for BAFO, if issued, may include changes to project requirements necessitated by the discussions. If a Request for BAFO is issued, all "short-listed" proposers <i>to whom such Request for BAFO is issued</i> will be permitted to submit revisions to their proposals, based on the discussions. After receiving the BAFOs, the panel will re-evaluate the short-listed proposers. The Project Manager will then <i>either</i> recommend a Contractor to the Executive Director <i>or, if the panel cannot reach a determination after evaluating the BAFOs, guide the panel in identification of a new "short list", as defined in Section VI.C above, and issuance of another Request for BAFO. This process will continue until the Project Manager recommends a Contractor or all proposals are rejected.</i> If a recommendation of a Contractor by the Project Manager is approved by the Executive Director, the recommendation will be presented to the MTC SAFE Operations Committee for approval.

The remaining provisions of the Request for Proposal, dated June 21, 2004, as revised by Addendum #1 dated July 23, 2004, and by Addendum #2 dated September 10, 2004, remain unchanged. Any questions concerning this addendum to the RFP should be directed to Tom Wells, SAFE Contract Manager, at (510) 817-3230 or twells@mtc.ca.gov.

Sincerely,



Ann Flemer

Deputy Director, Operations

AF: MJM:TW

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